

PRODUCT OVERVIEW

# OpenText Brava! Enterprise

Securely view, annotate, redact and transform any file, on any device



**Securely view, annotate, redact and transform** any file, on any device



Remove sensitive information with redaction tools and **accelerate reviews and approvals** with electronic signatures



**Publish files securely** to TIFF and PDF



Get a **complete set** of markup and annotation tools

**With employees dispersed worldwide and the increasing use of personal devices, convenient access to content is now essential—as is the need to ensure that content remains secure. While information workers require immediate access to do their jobs, management often struggles to secure that information in order to protect intellectual property and ensure compliance.**

OpenText™ Brava!™ offers secure viewing and collaboration, balancing accessibility to content with the need to secure and control that content. Brava! provides in-house employees and remote, mobile users with consistent, reliable access to content while ensuring that it never leaves the repository. Offering a single application for viewing virtually any file format, including complex engineering drawings and videos, Brava! speeds review processes, minimizes the number of installed applications and saves money.

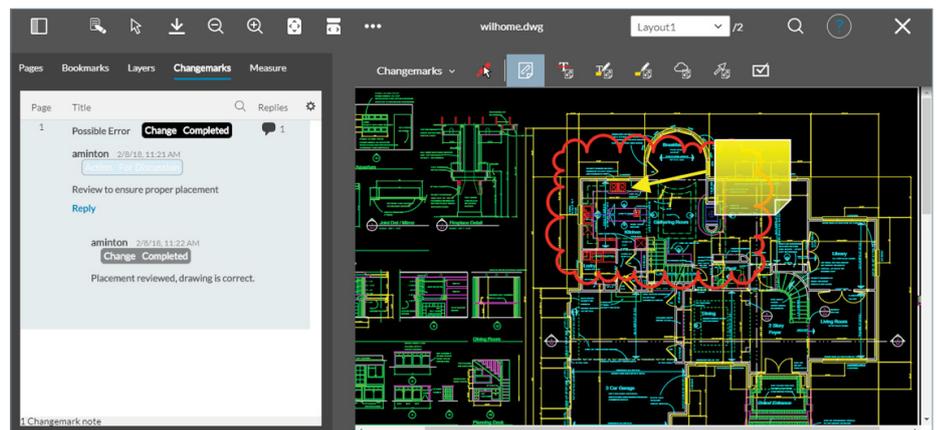
### **Digital access anywhere**

Brava! provides secure viewing and collaboration within one intuitive, browser-based interface, eliminating the need to install native applications on every desktop and providing convenient access anytime, even for mobile users.

### **Work with any file type, including multi-file CAD drawings**

Brava! enables collaboration on practically any type of file, including Microsoft® Office documents, PDFs and CAD drawings, including multi-files and xrefs, images and video clips. For CAD users, Brava! provides vector-based viewing, allowing CAD users to snap measurements to geometry, access object attributes, control layer views and print and plot with precision. It helps streamline project design,

construction and operation by ensuring that users have the information they need to make purchase decisions and execute design plans. Users can quickly compare two versions of a file side by side or overlaid with changes clearly highlighted, even while in different file formats, such as Word documents or PDFs. Viewing markups in the Compare view helps verify that all changes were made.



View, mark up and measure CAD drawings

## Efficient, electronic collaboration and reviews

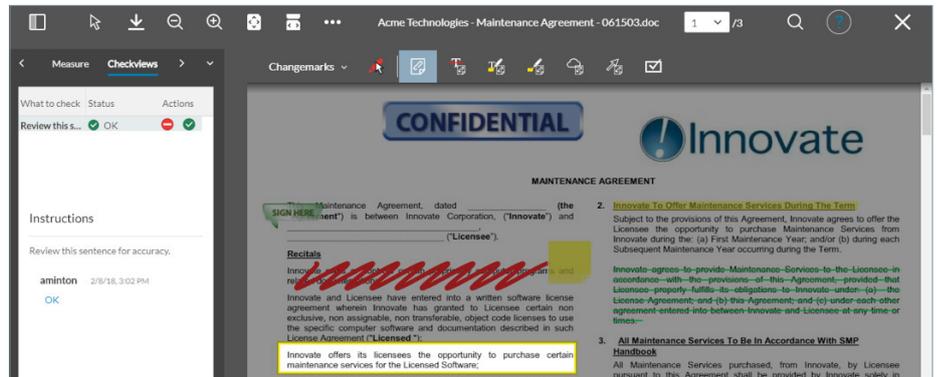
Markups and comments are critical records and therefore must be properly managed and recorded. Whether performing simultaneous or serial review processes, electronic collaboration is more efficient and ensures that all markups are handled according to business rules. Markups are stored in an overlaid XML file and can be burned into a PDF version for archiving and external review. Using Brava! Changemark discussions, team members can add and reply to comments and assign and update the state of the conversation or issue, recording an audit trail of the discussion and the outcome. Changemark comments speed review and approval processes by leading subsequent reviewers through each comment, thus ensuring that comments are not missed.

For repetitive reviews of structured data, such as forms, Brava! Checkview allows users to create a template, marking each area that needs to be verified along with instructions. Reviewers can then simply load the template and step through each area, verifying or rejecting them according to the instructions.

Users can quickly add electronic signatures and create a new PDF of the signed document. Administrators can set up templates so that users can click on an area to populate it or click a Sign All button. For organizations regulated by the United States Food and Drug Administration (FDA), Brava! electronic signatures helps meet guidelines of Title 21 CFR Part 11 of the Code of Federal Regulations.

## Keep it secure

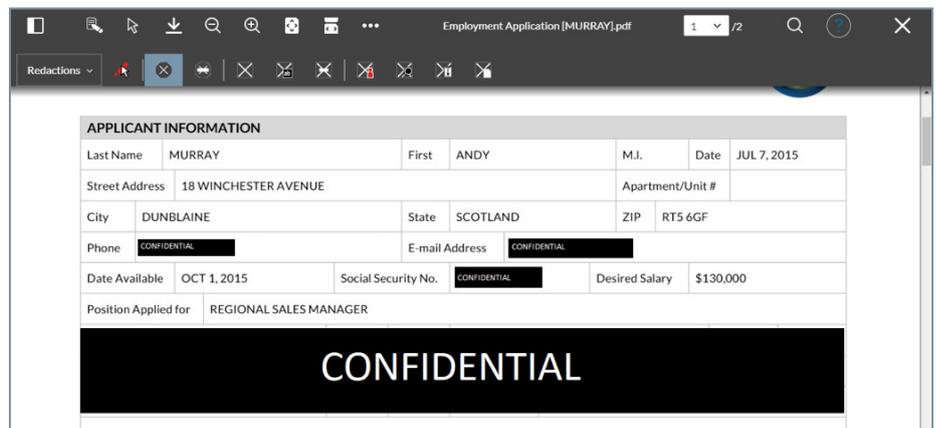
With Brava! redaction tools, users can remove sensitive content from documents, drawings or images before sharing, redacting automatically with pattern matching and text search or manually with area selection tools. These tools also offer a draft mode for review cycles and the ability to redact full pages or perform partial redactions, such as removing all but the last four digits of a credit card



Use the Checkview feature to review structured data

number. Watermarks and banners can convey document status, such as DRAFT or CONFIDENTIAL. With the addition of Brava! document merge functionality, users can also choose to share only certain pages. They can drag and drop page thumbnails from multiple files to create a new file while leaving original source files intact. New documents can be saved as a PDF, TIFF or CSF file.

Brava! allows organizations to meet the needs of a global workforce while keeping their information secure. It enables workers to view the content they need and collaborate with coworkers and external stakeholders while also adhering to business rules. Organizations can therefore operate efficiently while meeting compliance and security objectives.



Redact sensitive information and save to a new PDF

## About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit: [opentext.com](https://www.opentext.com).

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